

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
May 3, 2010**

The Spring Grove Borough Council met in Regular Session on Monday, May 3, 2010. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Michael H. Altland
Neal J. Doyle
William T. Gentzler
Richard P. Legore
Benjamin L. Spagnola
Curtis J. Spagnola
Samuel H. Spagnola

ALSO PRESENT:

Andrew N. Shaffer, Borough Manager
Dolores J. Aumen, Mayor
Mike Knouse, (C.S. Davidson, Inc.)
Matthew Warfel, (Arro Inc.)
David A. Jones, II, Solicitor
Melissa J. Helm, Adm. Assist/Recording Secty
Dylan R. Sanders, Jr. Councilperson

BOROUGH COUNCIL ABSENT:

None

ALSO ABSENT:

None

Public Comment / Visitors

None

Approval of Minutes

April 2010

The minutes of the Regular Council Meeting held April 5, 2010 and the Committee Meeting held April 19, 2010 were presented as distributed. Benjamin L. Spagnola made a motion, seconded by William T. Gentzler, to approve the minutes as presented. Motion carried.

Treasurer's Report

April 2010

The Treasurer's Report for April 2010 with expenses totaling \$112,640.51 was presented for approval. William T. Gentler made a motion to approve the report as presented, seconded by Michael H. Altland. Motion carried.

President's Report

None

Mayor's Report

Parking Enforcement Officer's Report – April 2010

The Parking Enforcement Officer's Report for April 2010 was presented to Council for their review.

Southwestern Regional Police Activity Report - March 2010

The Police Activity Report for March 2010 submitted by the Southwestern Regional Police Department was presented to Council for their review. Chief Bean was present to answer any questions.

Southwestern Regional Police Department Financial Report – March 2010

The Financial Report of the Southwestern Regional Police Department for the month of March 2010 was presented to Council for their review.

Manager's ReportFebruary Snow Removal Cost Reimbursement Update

Manager Shaffer reported to Council that he attended a meeting at York County Control regarding the process the Borough needs to go through to receive reimbursement for snow removal from the snow storms we received in February. He will also attend a kick off meeting with PEMA on May 12th for their review of the costs that he has compiled. He informed Council that there are two steps Council needs to complete in order to receive reimbursement money of 75% of actual costs. 1. The Borough needs to enter into an agreement for financial assistance with the state. 2. The Borough needs to approve a resolution that designates the agent responsible for the management of the snow reimbursement process. These items will be addressed later in the meeting tonight.

Community Park Update and Possible Liquidation Damages

Manager Shaffer reported to Council that he held a meeting with Conewago Enterprises. They were given until April 22nd to complete all of the outstanding items on the punch list. He reported that they have been working on those items this week. According to the letter that the Borough sent them last fall, if they did not complete all of the items on the punch list by the deadline the Borough would begin the liquidated damages process. Presently, the Borough owes Conewago \$37,000 to complete the project. Solicitor Jones recommended to Council that the Borough does not begin the process until the job is completely finished.

Solicitor's ReportEasement Draft – Council Review

Solicitor Jones presented an easement agreement between the Borough and the Spring Grove Area School District for the the expansion of the parking area for Windy Hill Senior Center. After a lengthy discussion, the consensus of Council was to wait until the School District signed the agreement.

Engineer's Report**C.S. Davidson, Inc.**Storm Swale Rehabilitation Project Update

Michael H. Altland made a motion, seconded by William T. Gentzler, to approve Payment Request #3 in the amount of \$31,157.55 to J.A. Myers Building and Development, Inc. Motion carried.

Community Center Electrical Upgrade Project – Review Bid Results

Engineer Knouse reported to Council that three bids were received for the electrical upgrade at the Community Center. The low bid was received by Engles & Fahs, Inc. Michael H. Altland made a motion, seconded by Neal J. Doyle, to award the electrical upgrade project to Engles & Fahs, Inc. in the amount of \$8,511.00. Motion carried.

ARRO Engineering, Inc.2010 Sewer Rehabilitation Project UpdateReview Bid Results

Engineer Warfel reported to Council that bids for the 2010 Sewer Rehabilitation project were opened today. There was only one bid received. Neal J. Doyle made a motion, seconded by Michael H. Altland, to award the low bid for the 2010 Sewer Rehabilitation project to Abel Recon in the amount of \$1,396,285.05 pending review by the engineer. Motion carried.

Grit Removal Study Update

Engineer Warfel reported to Council that ARRO has submitted the Grit Removal draft to the Borough for their review. Pending review, it is ARRO's intent to visit a couple of grit systems in the surrounding area with treatment plant and public works employees.

Zoning & Codes EnforcementZoning Officer's Report – April 2010

The Zoning Officer's Report for April 2010 was presented to Council for their review.

Code Enforcement Report – April 2010

The Code Enforcement Report, which shows code violations issued in the month of April 2010, as well as the status of outstanding violations, was presented to Council for their review.

Planning Commission Members

Manager Shaffer strongly encouraged someone on Council to come forward and agree to serve on the Planning Commission Board. Presently, there are only three members serving on a five member board. It has become difficult to obtain a quorum for holding meetings. William T. Gentzler made a motion, seconded by Michael H. Altland, to appoint Richard P. Legore to serve on Planning Commission. Motion carried.

RecreationSpring Grove Regional Parks & Recreation Center Meeting Minutes – March 2010

The minutes of the Regional Parks and Recreation Center Board meeting for the month of March 2010 were presented to Council for their review.

Unfinished BusinessPSAB Pension Plan Statement – Month Ending March 2010

Manager Shaffer presented the monthly report of the Municipal Retirement Trust to Council for their review.

New BusinessConsider Approval of Agreement for Financial Assistance for the February 2010 Snow Events with the Commonwealth of PA

Michael H. Altland made a motion, seconded by Neal J. Doyle, authorizing the Borough to enter into an agreement with PEMA (PA Emergency Management Agency) for the purpose of recouping some of the funds spent for snow removal during the snow storms in February 2010. Motion carried.

Consider Approval of the Resolution Designating the Agent Responsible for the Management of the Snow Reimbursement Process

Michael H. Altland made a motion, seconded by Benjamin L. Spagnola, authorizing Manager Shaffer to be the agent responsible for the management of the snow reimbursement process. Motion carried.

Consider Approval of Resolution 2-2010 – Amending the Personnel Manual and Job Descriptions

William T. Gentzler made a motion, seconded by Benjamin L. Spagnola, to approve Resolution 2-2010, which amends the Borough's Personnel Manual and Job Descriptions. Motion carried.

Correspondence

None

At this time, Mayor Aumen, on behalf of Borough Council, expressed their gratitude to Jr. Councilperson, Dylan Sanders, for his service and wished him well in his future endeavors.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, May 17, 2010 at 7:00 P.M.

Adjournment was at 8:15 PM

Respectfully submitted,

Melissa J. Helm
Recording Secretary