

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
June 2, 2008**

The Spring Grove Borough Council met in Regular Session on Monday, June 2, 2008. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the flag. The meeting was called to order at 7:00 P.M.

**BOROUGH COUNCIL PRESENT:**

Michael H. Altland  
James G. Decker  
Neal J. Doyle (Arrived 7:30 PM)  
William T. Gentzler  
Keith R. Kelly  
Richard P. Legore

**ALSO PRESENT:**

Andrew N. Shaffer, Borough Manager  
Dolores J. Aumen, Mayor  
Melissa J. Helm, Adm. Assist/Recording Secty.  
Mike Knouse, (C.S. Davidson, Inc.)  
David A. Jones, II, Solicitor

**BOROUGH COUNCIL ABSENT:**

Benjamin L. Spagnola

**ALSO ABSENT:**

Terry A. Myers, P.E. (C.S. Davidson, Inc.)  
Matthew Warfel, (Arro Inc.)  
Wayne A. Smith, Zoning/Codes Offcr.

**Public Comment / Visitors**

Gwen Loose and Carl Knoch, York County Rail Trail Authority, were present to update Council on the construction of the 1<sup>st</sup> Phase of the Rail Trail from Hoisery Ave. to Hershey Rd. Residents will be receiving letters soon to explain the scope of the work and the time frame for the project. The low bid for the project was verbally awarded to Stewart & Tate, Inc.

Mr. Ken Eckerd and his son, 100 York Ave. were present to discuss their options for the installation of a road extension/driveway from his property at 100 York Ave. and to tie in with Second Ave.

**Approval of Minutes**

May 2008

The minutes of the Regular Council Meeting held May 5, 2008 and the Committee Meeting held May 19, 2008 were presented as distributed. William T. Gentzler made a motion, seconded by James G. Decker, to approve the minutes as presented. Motion carried.

**Treasurer's Report**

May 2008

The Treasurer's Report for May 2008 with expenses totaling \$113,814.74 was presented for approval. Neal J. Doyle made a motion to approve the report as presented, seconded by Michael H. Altland. Motion carried.

**President's Report**

**None**

## **Mayor's Report**

### Parking Enforcement Officer's Report – May 2008

The Parking Enforcement Officer's Report for May 2008 was presented to Council for their review.

### Southwestern Regional Police Activity and Financial Reports – April 2008

The Police Activity Report and the Financial Reports for April 2008 submitted by the Southwestern Regional Police Department was presented to Council for their review. Officer Lisa Dixon was present to review the reports and to answer any questions.

### Southwestern Regional Police Department Board Minutes – April 2008

The minutes of the Southwestern Regional Police Department Board meeting for April were presented to Council for their review.

## **Manager's Report**

### Proposed Rental Code Change

Manager Shaffer reported to Council that it was brought to his attention that after the initial property inspections there should be mandatory two (2) year inspections done on every rental dwelling unit in Spring Grove Borough. Those inspections would not occur until after the first three months following the implementation of the codes, thus giving property owners three months to come into compliance.

### Report from PSAB Rental Code Inspection Training – May 22, 2008

Manager Shaffer informed Council that he attended a training session for rental code inspections sponsored by PSAB on May 22, 2008.

### Report from Liquid Fuels Audit – May 22,23,2008

Manager Shaffer reported to Council that the state auditor was in the office on May 22<sup>nd</sup> and 23<sup>rd</sup>. We should receive the report in sixty to ninety days.

### PSAB Conference

Manager Shaffer reported to Council that Melissa Helm and he will be attending the PSAB conference on June 9<sup>th</sup> and 10<sup>th</sup>.

## **Engineer's Report**

### Stormwater Separation Project Update

Engineer Knouse requested that Council authorize the advertisement of the stormwater separation project. William T. Gentzler made the motion, seconded by Michael H. Altland, authorizing the advertisement of the stormwater separation project. Motion carried.

### 2008 Street Improvements

#### Consider Authorizing Contract Signing-Stewart & Tate

William T. Gentzler made a motion, seconded by Neal J. Doyle, authorizing Manager Shaffer and Council President to sign the necessary paperwork to proceed with the 2008 Street Improvements. Motion carried.

CDBG 2008

Consider Approval of Low Bid

William T. Gentzler made a motion, seconded by Michael H. Altland, to award the low bid for the 2008 CDBG Curb and Sidewalk project on N. High Street in the amount of \$92,776.25 to Barnes & Barnes, Inc. Motion carried.

**Solicitor's Report**

Solicitor Jones had nothing to report at this meeting.

**Zoning & Codes Enforcement**

Zoning Officer's Report – May 2008

The Zoning Officer's Report for May 2008 was presented to Council for their review.

Code Enforcement Report – May 2008

The Code Enforcement Report, which shows code violations issued in the month of May 2008, as well as the status of outstanding violations, was presented to Council for their review.

ZHB Meeting

Manager Shaffer informed Council that a Zoning Hearing Board meeting will be held on June 25<sup>th</sup> to hear a variance regarding 409 N. Main St. for the storage of dogs.

**Recreation**

Community Center Board Meeting Minutes – May 2008

The minutes of the Community Center Board meeting for the month of May, 2008 were presented to Council for their review.

Regional Recreation Commission Board Meeting Minutes – April 2008

The Regional Recreation Commission Board did not meet in the month of April.

**Unfinished Business**

Consider Approval of a Handicap Parking Space – 52 N. Main St.

After reviewing the application, the consensus of Council was to approve the request for a handicap parking space in front of 52 N. Main St. for Shirley and Charles Garner. It was also the consensus of Council that Mr. & Mrs. Garner would be responsible for all costs and that the spot would be removed if they move from the residence.

**New Business**

Consider Approval of Change Order No. 1-H&H General Excavating

William T. Gentzler made a motion, seconded by James G. Decker, to approve Change Order No. 1 in the amount of \$5,400.00 for the interior renovations project at the Community Center. The change order adds the installation of a motorized projection screen and the removal of the Bradley hand wash sink in the Exercise Room. The change order also deletes the removal of the existing vinyl floor from the Exercise Room.

H&H Proposed Change Order – Interior

William T. Gentzler made a motion, seconded by Neal J. Doyle, to approve Change Order Request No. 5 in the amount of \$8,000.00. This change order is for the removal of the windows and doors in the gymnasium. Motion carried contingent upon receipt of the official quote.

Consider Approval of Change Order E1-Electrovations

William T. Gentzler made a motion, seconded by Michael H. Altland, to approve Change Order E1 to be paid to Electrovations in the amount of \$7,417.21 for the installation of the sound system in the gymnasium at the Community Center. Motion carried.

**Correspondence**

None

**Adjournment**

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, June 16, 2008 at 7:00 P.M.

Adjournment was at 8:31 PM

Respectfully submitted,

Melissa J. Helm, Recording Secretary