

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
February 4, 2008**

The Spring Grove Borough Council met in Regular Session on Monday, February 4, 2008. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the flag. The meeting was called to order at 7:00 P.M.

BOROUGH COUNCIL PRESENT:

Michael H. Altland
James G. Decker
William T. Gentzler
Keith R. Kelly
Richard P. Legore
Benjamin L. Spagnola

BOROUGH COUNCIL ABSENT:

Neal J. Doyle

ALSO PRESENT:

Andrew N. Shaffer, Borough Manager
Dolores J. Aumen, Mayor
Melissa J. Helm, Adm. Assist/Recording Secty.
Terry A. Myers, P.E. (C.S. Davidson, Inc.)
Mike Knouse, (C.S. Davidson, Inc.)
David A. Jones, II, Solicitor
Matthew Warfel, (Aero Inc.)

ALSO ABSENT:

Public Comment / Visitors

None

Approval of Minutes

January 2008

The minutes of the Regular Council Meeting held January 7, 2008 and the Committee Meeting held January 21, 2008 were presented as distributed. James G. Decker made a motion, seconded by William T. Gentzler, to approve the minutes as presented. Motion carried.

Treasurer's Report

January 2008

The Treasurer's Report for January 2008 with expenses totaling \$142,160.96 was presented for approval. Michael H. Altland made a motion to approve the report as presented, seconded by William T. Gentzler. Motion carried.

President's Report

None

Mayor's Report

Parking Enforcement Officer's Report – January 2008

The Parking Enforcement Officer's Report for January 2008 was presented to Council for their review.

Southwestern Regional Police Activity and Financial Reports – December 2007

The Police Activity Report and the Financial Reports for December 2007 submitted by the Southwestern Regional Police Department was presented to Council for their review. Officer Stew Harrison was present to review the reports and to answer any questions.

Manager's Report

Notice of Plan Change from Health Assurance

Manager Shaffer informed Council that he has received notice that the Borough's present monthly premium for health insurance (Health Assurance) will increase by approximately 29% in April. Manager Shaffer will gather more information and the matter was tabled until Committee meeting for further discussion.

Request for Parking Flexibility from Glatfelter Company

Manager Shaffer reported to Council that he has been approached by the Glatfelter Company regarding the possibility of the Borough being more flexible regarding parking for their mail carrier who continually receives parking tickets. After discussion, the consensus of Council was that the request was not warranted and that exceptions to the two (2) hour parking on Main Street would create more problems. Manager Shaffer said that he would notify the Glatfelter Company of Council's decision.

Engineer's Report

Stormwater Separation Project Update

Engineer Knouse reported to Council that C. S. Davidson and Reltec have been continuing their discussions. A letter was sent to Reltec requesting a meeting of all parties involved, but was denied by Reltec due to their headquarter location. Reltec requested that all of the Borough's concerns be placed in writing. He also reported that a letter has been submitted to DEP (Department of Environmental Protection) requesting an extension of the grant until June 30, 2008.

Street Improvement Projects for 2008

Engineer Knouse reported to Council that it may be worthwhile for the Borough to begin gathering a list of street improvements for 2008 because presently contractors are slow and it may be to the Borough benefit financially to submit those projects early for consideration.

Solicitor's Report

Second Avenue Street Extension

Solicitor Jones reported to Council that he and Manager Shaffer drafted a letter regarding the request made by Ken Eckard for a street extension of Second Avenue. The letter explained that Council did not believe that it is in the public's interest for Borough to expend public funds to open that portion of Second Avenue. However, should Mr. Eckard still wish to open the street, at his sole cost and expense, Council would consider his proposal. The letter also informed Mr. Eckard that his proposal would require an approval by Borough council after a public hearing and giving notice to adjoining property owners, as well as design plans and approval.

Zoning & Codes Enforcement

Zoning Officer's Report – January 2008

The Zoning Officer's Report for January 2008 was not available for inspection.

Code Enforcement Report – January 2008

The Code Enforcement Report, which shows code violations issued in the month of January 2008, as well as the status of outstanding violations, was presented to Council for their review.

Recreation

Regional Recreation Commission Board Meeting Minutes

The minutes of the Regional Recreation Commission Board Meeting for the month of November, 2007 were presented to Council for their review.

Unfinished Business

Consider Approval of ARRO Group, Inc. as Wastewater Engineers

James G. Decker made a motion, seconded by Michael H. Altland, to approve the appointment of ARRO Group, Inc. as the Wastewater Engineers for the Borough. Motion carried.

New Business

Consider Approval of Parade Application – Palm Sunday Procession

William T. Gentzler made a motion, seconded by James G. Decker, to approve a request made by St. Paul Lutheran Church, Mt. Zion U.C.C. and Sacred Heart Catholic Church, for the Borough to submit the necessary paperwork to Penn DOT in order to close Main Street from First Avenue to Church Street on Sunday, March 16, 2008. Motion carried.

Consider Approval of Wayne Smith as Zoning & Codes Enforcement Officer

William T. Gentzler made a motion, seconded by Keith R. Kelly, to offer the position of Shared Zoning & Codes Enforcement Officer to Wayne Smith at a starting salary of \$38,000, with an increase of \$2,000 after a 120 day probation period. Also included with the offer is the employee benefits package. Motion carried.

Consider Approval of Manufacturer for Dewatering Dumpster

William T. Gentzler made a motion, seconded by James G. Decker, to approve the purchase of a 13 cubic yard sludge container from Rudco Products, Inc. in the amount of \$8,494.00. Motion carried.

Consider Approval of Resolution No. 3-2008: Request to Erect Banner

Keith R. Kelly made a motion, seconded by William T. Gentzler, to authorize approval of a request made by the German-American Partnership Program, to erect a banner across Main Street at the intersection of Hoke Street. The banner will be installed by Comcast Cable and Borough employees. Motion carried.

Correspondence

Letter from Chief Bean Concerning Paper Carriers

Manager Shaffer reported to Council that he sent a letter to the Hanover Evening Sun regarding the paper carriers littering resident's properties with multiple papers. Manager Shaffer spoke with Chief Bean regarding any recourse the Borough may have and he explained that a littering citation can be issued for randomly tossing papers on properties.

VNA – Donation Appreciation

Manager Shaffer presented a note to Council that he received from the Spring Grove-Hanover VNA thanking Council for their \$1800.00 donation.

Adjournment

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, February 18, 2008 at 7:00 P.M.

Adjournment was at 7:30 P.M.

Respectfully submitted,

Melissa J. Helm, Recording Secretary