

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
August 4, 2008**

The Spring Grove Borough Council met in Regular Session on Monday, August 4, 2008. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the flag. The meeting was called to order at 7:00 P.M.

BOROUGH COUNCIL PRESENT:

Michael H. Altland
Neal J. Doyle
William T. Gentzler
Keith R. Kelly
Richard P. Legore
Benjamin L. Spagnola

ALSO PRESENT:

Andrew N. Shaffer, Borough Manager
Dolores J. Aumen, Mayor
Melissa J. Helm, Adm. Assist/Recording Sect.
Mike Knouse, (C.S. Davidson, Inc.)
Terry A. Myers, P.E. (C.S. Davidson, Inc.)
Matthew Warfel, (Arro Inc.)
David A. Jones, II, Solicitor

BOROUGH COUNCIL ABSENT:

James G. Decker

ALSO ABSENT:

Wayne A. Smith, Zoning/Codes Officer.

Public Comment / Visitors

None

Approval of Minutes

July 2008

The minutes of the Regular Council Meeting held July 7, 2008 and the Committee Meeting held July 21, 2008 were presented as distributed. William T. Gentzler made a motion, seconded by Neal J. Doyle, to approve the minutes as presented. Motion carried.

Treasurer's Report

July 2008

The Treasurer's Report for July 2008 with expenses totaling \$175,251.96 was presented for approval. Michael H. Altland made a motion to approve the report as presented, seconded by William T. Gentzler. Motion carried.

President's Report

None

Mayor's Report

Parking Enforcement Officer's Report – July 2008

The Parking Enforcement Officer's Report for July 2008 was presented to Council for their review.

Southwestern Regional Police Activity Report – June 2008

The Police Activity Report for June 2008 submitted by the Southwestern Regional Police Department was presented to Council for their review. Officer Linda Duffy was present to review the report and to answer any questions.

Southwestern Regional Financial Report – July 2008

The financial report for July 2008 was not available for tonight's meeting.

Southwestern Regional Police Department Board Minutes-July 2008

The minutes of the Southwestern Regional Police Department Board minutes for July 2008 were presented to Council for their review.

Manager's Report

Property Maintenance Code Update

Manager Shaffer reported to Council the he and Solicitor Jones met to review the final drafts. A letter will be sent out to all of the landlords in the Borough and both codes are ready for advertisement.

Pension Audit – 2006-2007

Manager Shaffer reported to Council that a pension audit for the years 2006-2007 was completed with no findings.

PSAB Pension Plan Statement

Manager Shaffer reviewed the PSAB Pension Plan statement with Council.

Engineer's Report

Stormwater Separation Project Update

At the request of Engineer Knouse, William T. Gentzler made a motion, seconded by Michael H. Altland, authorizing the approval of the contract signing with Gregory Contractors for the stormwater separation project with Glatfelter Company. Motion carried.

Easement Agreement

William T. Gentzler made a motion, seconded by Neal J. Doyle, authorizing the signing of the Easement Agreement for the Stormwater Separation Project with Glatfelter. Motion carried.

2008 Street Improvement Project Update

Engineer Knouse reported to Council that Stewart & Tate has completed all of the improvements except the wearing course on Third Avenue and High Street. High Street will be completed after the curb & sidewalk project is completed.

CDBG 2008 Update

Engineer Knouse reported that a Notice to Proceed letter was issued. They will begin with tree trimming and proceed to preparing the street edge for the curb installation.

He also reported that the York County Planning Commission has requested that a small section of sidewalk on the south side of Spring Street be included in the project. Neal J. Doyle made a motion, seconded by Michael H. Altland, to include the mentioned section of sidewalk on Spring Street to be included in the CDBG project. Motion carried.

2009-2011 CDBG Schedule

Engineer Knouse informed Council that he has received a letter from York County Planning Commission that Spring Grove Borough (W. Highland Avenue) has been placed on the CDBG funding schedule for curb and sidewalk installation for 2011.

Arro Engineering**Sewer Line Replacement**

Engineer Warfel reported to Council that they have been working with the Borough for the replacement of a section of the influent sewer coming into the wastewater treatment plant on the north loop. There are two relatively old 8" pipes that come into the plant and run underneath the railroad tracks. They are proposing that both of those pipes be replaced with a single 12" line to maximize the influent capacity and to prevent surcharging. There has been some trouble in the past with high ground water and locating the casing pipe underneath the railroad tracks. In the last couple of weeks, with the help of the Borough, they have managed to locate and survey that casing. Arro will now proceed with the necessary railroad and DEP permits to continue on with the design.

Solicitor's Report

Solicitor Jones informed Council that there is recent legislation that allows municipalities to protect themselves from challenges to newly adopted ordinances. It states that residents have thirty days after the adoption of an ordinance to contest. It is his recommendation that the Borough advertise on a yearly basis, stating that residents have thirty (30) days to challenge an ordinance, at the same time that the codification updates are advertised instead of advertising after each ordinance is adopted.

Zoning & Codes Enforcement**Zoning Officer's Report – July 2008**

The Zoning Officer's Report for July 2008 was presented to Council for their review.

Code Enforcement Report – July 2008

The Code Enforcement Report, which shows code violations issued in the month of July 2008, as well as the status of outstanding violations, was presented to Council for their review.

Recreation**Community Center Board Meeting Minutes – June and July 2008**

The minutes of the Community Center Board meeting for the month of June and July, 2008 were presented to Council for their review.

Regional Recreation Commission Board Meeting Minutes – June and July 2008

The minutes of the Regional Recreation Commission Board meeting for the month of June and July, 2008 were presented to Council for their review.

Consolidation Meeting Minutes – July 2008

The minutes of the consolidation meeting held July, 2008 were not available for tonight's meeting.

Unfinished Business

None

New Business**Consider Approval of Payment Request #2 – H&H General Excavation – Interior Renovations**

William T. Gentzler made a motion, seconded by Michael H. Altland, authorizing payment request #2, to H&H General Excavation for interior renovations in the amount of \$56,209.00. Motion carried.

Consider Approval of Payment Request E2 – Electroventions – Interior Renovations

William T. Gentzler made a motion, seconded by Keith R. Kelly, authorizing payment request E2, to Electroventions, Inc. in the amount of \$6,684.00. Motion carried.

Consider Approval of a Fund Transfer

William T. Gentzler made a motion, seconded by Neal J. Doyle, authorizing the fund transfer of \$62,893.00 from the capital campaign account to the general checking account, which is the total amount of the above payment requests for the renovations project at the Community Center. Motion carried.

Consider Approval of Resolution 7-2008 Banner Installation

William T. Gentzler made a motion, seconded by Michael H. Altland, to approve Resolution 7-2008 for the installation of a banner to be placed across N. Main Street at the intersection of W. Hoke Street for the SeptemberFest, which will be held on Saturday, September 20, 2008. Motion carried.

Consider Approval of Resolution 8-2008 DCED Grant Application

Benjamin L. Spagnola made a motion, seconded by Keith R. Kelly, to approve Resolution 8-2008, which authorizes Spring Grove Borough to submit application along with Paradise Township and the Boroughs of Jefferson, New Salem and Seven Valleys for an intermunicipal cooperative project to purchase and install a document imaging system. Motion carried.

Consider Approval of Advertisement for a Special Meeting

Before making a motion to advertise for a Special Public Meeting for the Property Maintenance Code and another for Rental Properties Maintenance & Housing Occupancy Ordinances, Solicitor Jones advised Council that when a Special Meeting is advertised, the Borough cannot limited hearing comments from only landlords or residents. As a result, William T. Gentzler made a motion, seconded by Michael H. Altland, to consolidate the advertisement for a special meeting to be held on August 20, 2008, for the purpose of to hearing comments from the public regarding the proposed Property Maintenance Code and Rental Properties Maintenance & Housing Occupancy Ordinances. Motion carried.

Michael H. Altland made a motion, seconded by Benjamin L. Spagnola, authorizing the actual advertisement of a special meeting to be held on August 20, 2008, for the purpose of hearing comments from the public regarding the proposed Property Maintenance Code and Rental Properties Maintenance & Housing Occupancy Ordinances. Motion carried.

CorrespondencePSAB Pension Plan

Manager Shaffer shared a letter he received from PSAB regarding the Borough's Municipal Pension Plan.

Adjournment

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, August 18, 2008 at 7:00 P.M.

Adjournment was at 7:35 PM

Respectfully submitted,

Melissa J. Helm, Recording Secretary