

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
October 1, 2007**

The Spring Grove Borough Council met in Regular Session on Monday, October 1, 2007. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the flag. The meeting was called to order at 7:00 P.M.

**BOROUGH COUNCIL PRESENT:**

James G. Decker  
Neal J. Doyle –Arrived at 7:55 PM  
Richard P. Legore  
Kelly S. Mills

**BOROUGH COUNCIL ABSENT:**

Michael H. Altland  
William T. Gentzler  
John P. Shaver

**ALSO PRESENT:**

Andrew N. Shaffer, Borough Manager  
Dolores J. Aumen, Mayor  
Melissa J. Helm, Adm. Assist/Recording Secty.  
Terry A. Myers, P.E. (C.S. Davidson, Inc.)  
Mike Knouse, (C.S. Davidson, Inc.)

**ALSO ABSENT:**

David A. Jones, II, Solicitor  
Stephen Zeller, P.E. (Brinjac Associates)  
David J. Unger, Zoning/Codes Officer

**Public Comment / Visitors**

None

**Approval of Minutes**

September 2007

The minutes of the Regular Council Meeting held September 4, 2007 and the Committee Meeting held September 15, 2007 were presented as distributed. Kelly S. Mills made a motion, seconded by James G. Decker, to approve the minutes as presented. Motion carried.

**Treasurer's Report**

September 2007

The Treasurer's Report for September 2007 with expenses totaling \$183,049.61 was presented for approval. Neal J. Doyle made a motion to approve the report as presented, seconded by Kelly S. Mills. Motion carried.

**President's Report**

President Legore informed those present that he has received many favorable comments regarding the Borough's 125<sup>th</sup> Anniversary. He also personally thanked all of the businesses in the Borough who participated in the celebration.

**Mayor's Report**

Parking Enforcement Officer's Report – September 2007

The Parking Enforcement Officer's Report for September 2007 was presented to Council for their review.

Southwestern Regional Police Activity and Financial Reports – August 2007

The Police Activity Report and the Financial Reports for August 2007 submitted by the Southwestern Regional Police Department was presented to Council for their review.

Southwestern Regional Police Department – 2008 Budget Proposal

A copy of the final draft of the 2008 budget for the Southwestern Regional Police Department was presented to Council for their review.

**Manager's Report**

2008 Budget Proposal

Manager Shaffer presented a preliminary budget proposal to Council for their review.

**Engineer's Report**

Roundabout Update -

Engineer Mike Knouse reported to Council that a final inspection for the roundabout has been scheduled to take place October 9, 2007.

Stormwater Separation Project Update

Engineer Knouse reported to Council that the application has been submitted to Reltec. He is waiting for Reltec to respond to him with additional information.

Engineer Knouse reported that he has obtained three (3) written quotes for the stormwater culvert replacement at the wastewater treatment plant. Those quotes are as follows:

- |    |                              |             |
|----|------------------------------|-------------|
| 1. | Fitz and Smith, Inc.         | \$ 8,049.50 |
| 2, | Gregory Contractors, Inc.    | 15,739.00   |
| 3. | H&H General Excavation, Inc. | 5,350.00    |

Neal J. Doyle made a motion, seconded by James G. Decker, to accept the low bid from H&H General Contractors, Inc. for the replacement of the stormwater culvert at the wastewater treatment plant. Motion carried.

Kelly S. Mills made a motion, seconded by Neal J. Doyle, authorizing the Borough to purchase the necessary materials in the amount of \$1,956.01 for the replacement of the stormwater culvert at the wastewater treatment plant. Motion carried.

2007 Street Improvement Project Update

James G. Decker made a motion, seconded by Neal J. Doyle, authorizing payment of Application for Payment No. 2 in the amount of \$29,600 to H&H General Excavating, Inc. Motion carried.

Kelly S. Mills made a motion, seconded by Neal J. Doyle, authorizing payment of Change Order No. 2 (Final Payment) to H&H General Excavating, Inc., which decreases the contract in the amount of \$15,613.95. Motion carried.

## **Solicitor's Report**

### Emergency Management System Tax

Solicitor Dave Jones informed Council that in 2008 the Emergency Management System Tax will become known as the Local Services tax. The collection of this tax will change in 2008. Presently, for Spring Grove Borough employees, the amount deducted from their paychecks is taken out in weekly increments until a maximum yearly deduction of \$52.00 is reached. In 2008, a weekly deduction will be withdrawn (\$1.00) per paycheck for the entire year. Those earning \$12,000.00 or less will be exempt from paying this tax, but any reimbursement due will not occur until the end of the tax year.

### Street Cut Ordinance

Solicitor Jones reported to Council that he has been working with Zoning/Codes Enforcement Officer, Dave Unger, regarding the street cut permit ordinance. He provided Dave with an ordinance that he had drafted for Jackson Township. He recommended that he make it a standalone ordinance, that way if the Borough doesn't have the ordinance as part of their Zoning or Subdivision Code, the ordinance will not need to be submitted to York County Planning Commission for their review, thus saving time.

## **Zoning & Codes Enforcement**

### Zoning Officer's Report – September 2007

The Zoning Officer's Report for September 2007 was presented to Council for their review.

## **Recreation**

### Regional Recreation Commission Board Meeting Minutes – August 2007

The minutes of the Regional Recreation Commission Board meeting for the month of August 2007 were presented to Council for their review.

## **Old Business**

### Traffic Study Board Meeting Minutes

Manager Shaffer reviewed the traffic study that York County Planning Commission performed for Spring Forge Drive at Hamlet Drive, West with Council.

## **New Business**

### Approval of Steve Jones as Recreation Director

Neal J. Doyle made a motion, seconded by James G. Decker, to approve the hiring of Steve A. Jones for the position of Recreation Director at a salary of \$45,000 plus full benefits. Motion carried with a Nay vote from Kelly S. Mills.

## **Correspondence**

## **Adjournment**

Hearing no further business, the meeting was adjourned by Richard P. Legore until the Committee/Budget Meeting to be held on Monday, October 15, 2007 at 7:00 P.M.

Adjournment was at 8:00 PM

Respectfully Submitted,

Melissa J. Helm  
Recording Secretary