

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
August 6, 2007**

The Spring Grove Borough Council met in Regular Session on Monday, August 6, 2007. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the flag. The meeting was called to order at 7:00 P.M.

BOROUGH COUNCIL PRESENT:

Michael H. Altland
Neal J. Doyle
William T. Gentzler
Richard P. Legore
Kelly S. Mills

ALSO PRESENT:

Andrew N. Shaffer, Borough Manager
Dolores J. Aumen, Mayor
Mike Knouse, (C.S. Davidson, Inc.)
Terry A. Myers, P.E. (C.S. Davidson, Inc.)
David A. Jones, II, Solicitor

BOROUGH COUNCIL ABSENT:

James G. Decker
John P. Shaver

ALSO ABSENT:

Melissa J. Helm, Adm. Assist/Recording Secty.
David J. Unger, Zoning/Codes Officer
Stephen Zeller, P.E. (Brinjac Associates)

Public Comment / Visitors

None

Approval of Minutes

July 2007

The minutes of the Regular Council Meeting held July 2, 2007 and the Committee Meeting held July 16, 2007 were presented as distributed. William T. Gentzler made a motion, seconded by Neal J. Doyle, to approve the minutes as presented. Motion carried.

Treasurer's Report

July 2007

The Treasurer's Report for July 2007 with expenses totaling \$155,487.99 was presented for approval. Michael H. Altland made a motion to approve the report as presented, seconded by William T. Gentzler. Motion carried.

President's Report

President Legore expressed that he is pleased with the construction of the roundabout and that he has been approached by several doubtful residents that now have changed their opinions.

Mayor's Report

Parking Enforcement Officer's Report – July 2007

The Parking Enforcement Officer's Report for July 2007 was presented to Council for their review.

Southwestern Regional Police Activity and Financial Reports – June 2007

The Police Activity Report for May and the Financial Reports for June 2007 submitted by the Southwestern Regional Police Department was presented to Council for their review. Sergeant Jack Greene was present to review the reports and to answer questions Council may have had.

Southwestern Regional Police Board Minutes – June and July 2007

The minutes of the Southwestern Regional Police Board for June and July, 2007 were presented to Council for their review.

Southwestern Regional Police Department – 2008 Budget Proposal

A copy of the first draft of the 2008 budget for the Southwestern Regional Police Department was presented to Council for their review.

Manager's Report2008 Budget Worksheets

Manager Shaffer presented budget worksheet for 2008 to Council for their input.

Southwestern Regional Police Department Building Purchase Check

Manager Shaffer informed Council that the check for the police building will be cut and forwarded to Stock & Leader on August 17, 2007 in the amount of \$165,944.30.

Resignation of Mark Palerino as Recreation Director

Manager Shaffer informed Council that Mark Palerino has submitted his letter of resignation, effective September 4, 2007 due to family matters. The position will be advertised and resumes/applications will be reviewed at the August Committee meeting to be held August 20, 2007. Lance Biesecker, representative for the Regional Park & Recreation Committee along with John Dickert, representative for the Community Center Board will be present to review the resumes/applications.

Engineer's ReportRoundabout Update -

Engineer Mike Knouse reported to Council that the roundabout project is completed except for the landscaping in the center. He has been working with Kinsley Construction and York Water Company for the installation of a water service connection for the center of the roundabout. Kinsley's estimate is roughly around \$7500.00. Most of the cost is in materials (\$4500). William T. Gentzler made a motion, seconded by Neal J. Doyle, authorizing manager Shaffer to accept the proposal for the installation of a water service into the middle of the roundabout for the purpose of watering the landscaping to be planted there. Motion carried.

Engineer Knouse reported to Council that PennDOT wants to install the green chain link fence in order to wrap up the project.

Stormwater Separation Project Update

Engineer Knouse reported to Council that Reltec as requested that the Borough formally submit an application and pay the application fee of \$750.00. He has also received a draft of an agreement for the project.

2007 Street Improvement Projects – Update

Engineer Knouse reported to Council that H&H General Excavation has begun the 2007 street improvements. They have completed the borough garage lane. They have also begun to work on E. Railroad Street by the removing concrete apron. During that excavation, they did find unsuitable sub grade and it was necessary to re-excavate. The contractor has begun saw cutting on N. Walnut Street and continuing with base repairs.

Solicitor's ReportNIMS Resolution

Michael H. Altland made a motion, seconded by Neal J. Doyle, to approve Resolution No. 4-2007, which adopts the National Incident Management System (NIMS). Motion carried.

Ordinance for Building Numbers

A draft ordinance for the numbering of buildings in the Borough was presented to Council for their review. The matter was tabled until Committee meeting later this month.

Tom's-Shipley

Solicitor Jones reported to Council that Shipley (Tom's Convenience Store) was notified by Zoning and Codes Officer, Dave Unger, that according to the land development plan that was approved October 4, 2004, the three (3) year variance window that allows Community Bank and Tom's Convenience to exist in separate structures under only one occupancy permit, will close as of October 4, 2007. It was suggested that another letter be sent and Council should decide if they will consider an extension of the window.

Zoning & Codes EnforcementZoning Officer's Report – July 2007

The Zoning Officer's Report for July 2007 was presented to Council for their review.

Code Enforcement Report – July 2007

The Code Enforcement Report, which shows code violations issued in the month of July 2007, as well as the status of outstanding violations, was presented to Council for their review.

RecreationCommunity Center Board Minutes – July 2007

The minutes of the Spring Grove Area Community Center Recreation Board meeting for the month of July 2007 was presented to Council for their review.

Regional Recreation Commission Board Meeting Minutes – June 2007

The minutes of the Regional Recreation Commission Board meeting for the month of June 2007 were presented to Council for their review.

Old Business

None

New Business

York Area Tax Bureau Representative

Manager Shaffer informed Council that with Todd Zeigler's resignation, there is a vacancy that needs to be filled with the York Area Earned Income Tax Bureau. Manager Shaffer was appointed to be the Borough representative and William T. Gentzler will continue to serve as an alternate.

Traffic Signal Ahead Sign

Manager Shaffer discussed the possibility of placing a "Traffic Signal Ahead Sign" to be located along Route 116 traveling west in the vicinity of the retention pond. It has been observed that trucks coming upon the traffic light at Glenview Road are abruptly stopping due to the lack of any warning of a traffic signal ahead. Solicitor Jones advised Council the Borough should contact PennDOT and request a traffic study be conducted. The matter was tabled for a future discussion.

Correspondence

Executive Session

Council adjourned into Executive Session at 7:53 PM to discuss a Personnel matter. They reconvened at 8:00 PM.

Adjournment

Hearing no further business, the meeting was adjourned by Richard P. Legore until the Committee Meeting to be held on Monday, August 20, 2007 at 7:00 P.M.

Adjournment was at 8:01 P.M.

Respectfully Submitted,

Melissa J. Helm
Recording Secretary